

## SATAVAHANA UNIVERSITY :: KARIMNAGAR

FORMAT FOR SUBMISSION OF INFORMATION TO THE INSPECTION COMMITTEE OF B.Ed.,  
M.Ed.and B.P.Ed. PROGRAMME FOR THE ACADEMIC YEAR 2019-2020

DD No. \_\_\_\_\_ Date: \_\_\_\_\_ Amount \_\_\_\_\_  
Whether compliance report submitted for the academic year 2018-2019 Yes/No \_\_\_\_\_  
**(Enclose a Copy of Compliance report)**

S.No.	Particulars	Facts
<b>I.General Information about the College</b>		
1	Name of the College and code given by the NCTE	
2	No. of Units (As per NCTE permission)	
3	College Present Address	
4	Mobile/Telephone no.with STD code	
5	Name, address & Tel.No (with STD Code) of the Secretary/Correspondent and Prinicipal	
	Landline no.	
	Mobile no.	
	Mail ID	
	whether the college is accredited by NAAC	Yes/No
6	Date, Month & Year of establishment	
7	whether the college has shifted to its own premises after completion of (3) academic years as per NCTE norms	
8	College Permanent Address	
9	Current programmes offered by the institution	
	1. _____ 2. _____	
	3. _____ 4. _____	
10	Permanent address as per the NCTE recognition certificate	
11	Copy of the CD submitted to the NCTE and photograph of the College Building	
12	(a) Whether the College is running in the building shown to the NCTE & to the earlier inspection committes of SU	
	(b) If no, whether permission has been obtained for shifting the premises	
13	Whether there are other Courses offered in the same building. If so, kindly furnish the details	
14	If minority - status of minority certificate, order no. and date (Enclose a copy)	

**Signature of the Principal**

**Signatue of the Secretary and Correspondent with Seal**

**Note: Please enclose details in separate sheets wherever it is required**

<b>Society Details</b>		
15	Under which revenue division the society has been accorded permission for establishing the college	
16	In which revenue division the college is functioning at present	
17	Society Registration No. and Date	
18	Names of the office bearers of the society (Provide a list with address/tel.no./age/etc/)	
19	Registered Byelaws of the society (Enclose a Copy)	
20	Are there any changes in the name and status of the society (Pl.mention whether the society has undergone any changes since its establishment due to addition of new members etc.)	
<b>II. Assets of the Institutions/Society</b>		
21	Is the college situated in a rented/leased building or own building	
22	If leased premises, provide the following details	
	a.No. & date of registered lease-deed	
	b. Period of lease	
	c Area	
	d. Location and address	
23	Is the Building Plan approved by the competent authority? If Yes, please provide details	
	a) Plinth area of the college building (in sq.mts)	
	b) Nature of the building (RCC roof/Sheds)	
	c) Room wise dimensions along with Floor wise details (in Sq.Mts.) to be enclosed	
	d) Total plinth area available in the college (in Sq.Mts.)	
	e) Whether the college is running in single building or multiple buildings	
	f) If running in more than one building No.of Buildings: (Copies to be enclosed)	
	g) Any other courses/Colleges functioning in the same premises (If yes details to be furnished along with the permission letter from the competent authority)	

Signature of the Principal

Signature of the Secretary and Correspondent with Seal

**Note: Please enclose details in separate sheets wherever it is required**

24	<b>General Facilities</b>	
	i) Principal Room ( )	ii) Number of class rooms ( )
	iii) Seminar Hall ( )	iv) Office Room ( )
	v) Library/Reading room ( )	vi) Staff Room ( )
	vii) Girls waiting Room ( )	viii) Drinking water facility ( )
	ix) ICT Resource Centre ( )	x) Separate Toilets for Girls ( )
	Boys ( )	Staff ( )
	xi) Curriculum Laboratory ( )	xii) Art and Craft Resource Centre ( )
xiii) Canteen ( )	xiv) Store rooms ( )	
xv) visitors room ( )		
25	<b>Laboratory Facilities</b>	
	i) Natural Science Lab	Available/Not Available
	ii) Mathematics Lab	Available/Not Available
	iii) Social Studies Lab	Available/Not Available
	iv) Psychology Lab	Available/Not Available
	v) Education Tech. & Computer Education Lab	Available/Not Available
	vi) Language Lab	Available/Not Available
26	<b>Library Facilities</b>	
	i) No. of titles	
	a) Total Number	
	b) Added during 2018-2019	
	ii) No. of Volumes	
	a) Total Number	
	b) Added during 2018-2019	
	iii) No. of Journals	
	a) Total Number	
	b) Added during 2018-2019	
iv) Amount spent during 2018-2019		
27	Details of salary paid.	paid through cheque/cash/Bank
	Salary details (Acquittance Register to be produced)	Maximum salary/Minimum salary paid
	Enclose a Bank Statement	
28	Time table indicating papers, teachers and project wise	
29	Parent teacher association	
30	Alumini association of the College	
31	Does the institution taken extension and community participation programme (provide details)	

Signature of the Principal

Signature of the Secretary and Correspondent with Seal

Note: Please enclose details in separate sheets wherever it is required

- 32 Whether the College has provided the safeguard against fire hazard in all parts of the Building
- 33 Whether the College has taken appropriate measures for prevention of ragging in any form, in the light of directions of Supreme Court of India (Enclose the copy of the Committee constituted)
- 34 Whether the College has uploaded the faculty information in the University Administrative office as per the Circular issued by this office (Enclose the copy of the same)

**Signature of the Principal**

**Signature of the Secretary and Correspondent with Seal**

**Note: Please enclose details in separate sheets wherever it is required**

**35. List of the teaching staff (Enclose a copy of University Ratified order)**

S.No.	Name of the Teacher/Designation along with aadhar number	Date of Birth	Methodology	Qualification	University where studied	Division & Percentage	Experience	Nature of appointment	
								Through SU Selection Committee	Management
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									

36. Furnish the details of faculty position for the year 2018-2019 submitted to the NCTE (Copy to be enclosed)

**36 a. Provide List of the Non - teaching staff as per NCTE norms**