



**OFFICE OF THE REGISTRAR
SATAVAHANA UNIVERSITY**

KARIMNAGAR – 505 001 (A.P.), INDIA

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**Prof.G.LAXMAIAH
REGISTRAR**

Lr.No. 588/RP/SU/KNR/2011

Date: 22/12/2011

The Principals of
Affiliated Colleges offering MBA Course
Satavahana University.

Sub: SU – Examinations – MBA Course – I & III Semester Examinations – 2011-2012 – Submission of nominal rolls by Affiliated Colleges – Payment of various fee payable to the University – Reg.

Sir/Madam,

I am to inform you that the following is the fee prescribed by the University for MBA Course offered in the Private Affiliated Colleges to be collected from each of the students/payable by the Colleges and remitted to the University through the Single Consolidated Demand Draft.

You are therefore informed to remit the following fee to the University for the academic year 2011-2012 along with the Examination Nominal Rolls.

FEE TO BE COLLECTED FROM THE MBA – I YEAR (I SEMESTER) STUDENTS AND PAYBLE TO THE UNIVERSITY

S.No.	Item	Rates
1	Registration Fee	Rs.1600/- (80% of Rs.2000/-) per candidate at the time of admission
2	Processing fee	Rs.250/- per candidate at the time of admission
3	Common Services Fee	Rs.1500/- per candidate per annum
4	Student Welfare Fund	Rs.20/- per candidate per annum
5	Inter University Tournament Fee	Rs.20/- per candidate per annum

FEE TO BE COLLECTED FROM THE MBA-II YEAR (I SEMESTER) STUDENTS AND PAYABLE TO THE UNIVERSITY, BY THE AFFILIATED COLLEGES

S.No.	Item	Rates
6	Common Services Fee	Rs.1500/- per student per annum.
7	Student Welfare Fund	Rs.20/- per candidate per annum.
8	Inter-University Tournament Fee	Rs.20/- per candidate per annum.

The nominal rolls of the students of your college for University **I Year (I SEMESTER) and II Year (I SEMESTER)** Examinations will be accepted by the Examination Branch, only after the clearance from the College Development Council, Satavahana University.

Hence, you are requested to arrange to remit the various fee as stated above through single consolidated Demand Draft. The Demand Draft has to be submitted at the undersigned, along with the copies of:

1. Approval of AP State Council Of Higher Education, Hyderabad in respect of list of candidates admitted by the Management under the Management quota.
2. List of students allotted by the Convener, ICET-2011 in respect of Un-aided Non-Minority Colleges.
3. Approval of AP State Council of Higher Education, Hyderabad and the Minority Welfare Department, Govt.of Andhra Pradesh in respect of candidates admitted by the Managements in Un-aided Minority Colleges.
4. Recent affiliation letter from the University.

Items	Demand Draft drawn in favour of (single consolidated DD)
S.No. 1 to 8	The Registrar, Income Account, Satavahana University

Please take action accordingly.

REGISTRAR

Encl: No Dues Certificate Proforma available at University Website.

Copy to:

1. The Dean, College Development Council, SU
2. The Controller of Examination, SU with a request to accept the Examination forms on production of NO DUES CERTIFICATE issued by the CDC Branch.
3. The Assistant Registrar, SU
4. The Secretary to Vice-Chancellor, SU
5. The SF.

