



OFFICE OF THE CONTROLLER OF EXAMINATIONS  
**SATAVAHANA UNIVERSITY**

KARIMNAGAR - 500 001 (A.P.)

PH: 0878-2255922, FAX: 0878-2255933,

website: www.satavahana.ac.in, email: satavahanauniversity@gmail.com, registrarsatavahana@gmail.com

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No. 046 /Ex/UG/SU/2012

Date: 21 .01.2012

To

All the Principals  
Affiliated (UG(NP)) Colleges  
**SATAVAHANA UNIVERSITY**

**Sub: S.U. Exams - B.A./B.B.M./B.Com./B.Sc. courses - Teachers Called  
for - Reg.**

Sir/Madam,

With reference to the Subject cited, I am to inform you that the Annual Examinations of B.A./B.B.M./B.Com./B.Sc. courses will be held in February/March, 2012. In this connection, the University requires the services of teaching faculty from your college for various assignments. Hence, you are requested to send the following information item-wise at the earliest on or before January 31, 2012.

1. List of Teachers for appointment as observers/member on the Flying Squad
2. List of Teachers with passport size photograph, faculty-wise, subject-wise, paper-wise (who taught the papers) along with the nature of appointment, length of service, scale of pay/Basic Pay etc.
3. List of Science/Computer Science teachers, paper-wise for appointment as Examiners for Practical Examinations.

Therefore, you are requested to send the aforesaid information at the earliest. If the particulars do not reach the Office within the stipulated time, it is not possible to include the teachers of your college for various assignments. In this regard, your cooperation is solicited right from the smooth conduct of examinations till the declaration for results

Thanking you,

**CONTROLLER OF EXAMINATION**



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No. 047/Ex/UG/SU/2012

Date: 21 .01.2012

To

All the Principals  
Affiliated (UGNP) Colleges  
SATAVAHANA UNIVERSITY

Sub: S.U. - UG Annual Exams - 2012 B.Com. (Computer & General)  
Practical Examinations - Information - Reg.

Sir/Madam,

With reference to the Subject cited, I am to inform you that the practical papers are included in B.Com. (General / Computer) the practical papers are introduced as shown below.

I Year	FA-I, BOM & FIT
II Year	FB1, AAC, BSS, TX2

In this regard, you are requested to form the batches of 30 students each for FA-I & BOM and 20 students each for FIT, 30 students each form FB1, AAC, BSS, TX2, 2011 - 12 and conduct the practical examinations from January 25<sup>th</sup>, 2012 to February 03<sup>rd</sup>, 2012 by appointing internal examiners from your college. After evaluation of the practical examination papers, prepare the award lists in the proforma given below as per nominal rolls.

Sl.No.	Course	Name of the Student	H.T.No.	Marks Secured by the Candidate	Remarks
1.					

The Principals are informed to counter sign the award lists and forward the same to the under signed at the earliest by a special messenger on or before February 15<sup>th</sup>, 2012 with out fail.

No remuneration will be paid for the above-mentioned assignment. Hence, you are informed to take necessary action and cooperate for the smooth conduct of the examinations.

Thanking you,

CONTROLLER OF EXAMINATIONS



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**SATAVAHANA UNIVERSITY**

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No. 048/Ex/UG/SU/2012

Date: 21 .01.2012

To

All the Principals  
Affiliated (UGNP) Colleges  
**SATAVAHANA UNIVERSITY**

**Sub:** S.U. Exams - Conduct of Practical Examination in English for I / II  
year B.A./B.B.M./B.Com./B.Sc. courses - Reg.

Sir/Madam,

With reference to the Subject cited, I am to inform you that a practical paper is included in B.A./B.B.M./B.Com./B.Sc. courses in **ENGLISH**.

In this regard, you are requested to form the batches of 30 students each and conduct the practical examinations from **February 09<sup>th</sup>, 2012 and February 10<sup>th</sup>, 2012** by appointing internal examiners from your college After evaluation of the practical examination papers, award lists may be prepared in the following proforma as per nominal rolls.

Sl.No.	Course	Name of the Student	H.T.No.	Marks Secured by the Student	Remarks

The Principals are informed to countersign the award lists and forward the same to the undersigned at the earliest by a special messenger **on or before February 15<sup>th</sup>, 2012** without fail.

**No remuneration will be paid for the above-mentioned assignment.** Hence, you are informed to take necessary action and cooperate for the smooth conduct of the examinations.

Thanking you,

**CONTROLLER OF EXAMINATIONS**



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No. 049 /Ex/UG/SU/2012

Date: 21 .01.2012

To

All the Principals  
Affiliated (UGNP) Colleges  
**SATAVAHANA UNIVERSITY**

**Sub: S.U. Exams - Conduct of Examinations of CIEPS, ICS for I Year and EST, OAN for II Year of B.A./B.B.M./B.Com./B.Sc. courses - Information - Reg.**

Sir/Madam,

With reference to the Subject cited, you are requested to conduct examinations for **C.I.E.P.S., ICS** for the first year and **EST, OAN** for second year students of B.A./B.B.M./B.Com./B.Sc. courses on **February 06<sup>th</sup>, 2012** and **February 07<sup>th</sup>, 2012**. The question papers are to be set by the teachers concerned by providing the answer sheets (not from the University stationery) to the students. After evaluation of the scripts, course-wise award lists may be prepared as per nominal rolls.

The Principals are informed to countersign the award lists and forward the same to the undersigned at the earliest by a special messenger **on or before February 15<sup>th</sup>, 2012** without fail.

**No remuneration will be paid for the above-mentioned assignment.** Hence, you are informed to take necessary action and cooperate for the smooth conduct of the examinations.

Thanking you,

**CONTROLLER OF EXAMINATIONS**