

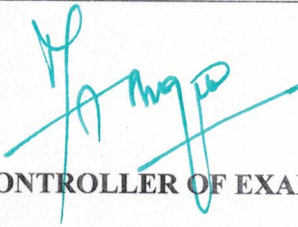
**Important Note:-**

1. The Examination Application Forms (EAF) are to be submitted online through College login. Also, hardcopy of the same may be downloaded and submitted to the Examination Branch duly signed by the student and the principal concerned along with photocopy of qualifying examination. Xerox copies of Examination Application Forms & Photographs will not be considered.
2. The Principals are requested to verify and forward all the ONLINE APPLICATION FORMS immediately along with the Name List (Nominal Roll) in prescribed Performa, subject-wise data & fee particulars in duplicate.
3. The Principals are requested to verify and forward all the ONLINE APPLICATION FORMS immediately along with the Name List (Nominal Roll) in prescribed proforma, subject-wise data & fee particulars in duplicate, and also submitted practical marks and students attendance statement through online
  - i) A copy of SU Affiliation Orders for the Academic Year 2018 -2019
  - ii) NO DUES CERTIFICATE from CDC, SU.

**The College will be held responsible for any mistake committed while filling the Candidate name, mother name, father name and paper title (Theory & Practical) through ONLINE. IN CASE OF ANY MISTAKE RS.500/- will be levied as FINE for rectification of each error.**

4. A Penal fee of Rs.5,000/- per day shall be levied if the college fails to submit the Examination application forms within the stipulated date i.e., with a late fee forms on or before 25.02.2020 along with the Name List, Fee Particulars & Subject wise data in duplicate.
5. FEE PAID ONCE CANNOT BE REFUNDED OR ADJUSTED FOR ANY FUTURE EXAMINATION

**\*\* UNDER ANY CIRCUMSTANCES NO EAF's (EXAMINATION APPLICATION FORMS) WILL BE ENTERTAINED ONCE HALL TICKETS ARE ISSUED. \*\***



**ADDL. CONTROLLER OF EXAMINATIONS**

Copy to:

- 1) The Principal of All concerned colleges, Affiliated to SU.
- 2) The A.O, Accounts, Examination Branch, SU
- 3) The Addl. Controller of Examinations (Confidential.), S.U.,
- 4) The Secretary to Vice – Chancellor, SU
- 5) The P.A. to Registrar, S.U.,



**CONTROLLER OF EXAMINATIONS**