



# SATAVAHANA UNIVERSITY

## KARIMNAGAR – 505001 (T.S.)

### APPLICATION FORM FOR ADMISSION ON TRANSFER INTO II / III YEAR (SEMESTER WISE) OF B.A. / B.Sc. / B.Com./ B.B.A., DEGREE COURSE FROM **OTHER UNIVERSITIES**

(TO BE FILLED BY THE CANDIDATE ONLY)

**NOTE: BEFORE FILLING THE APPLICATION FORM, READ CAREFULLY THE RULES FOR TRANSFER OF STUDENTS FROM OTHER UNIVERSITIES ENCLOSED.**

1.	Full Name <b>(IN BLOCK LETTERS)</b>							
2.	Father's / Guardian's Name and Occupation							
3(A)	Applicant's Postal Address							
(B)	Applicant's Permanent Address							
4.	Particulars of Fees :							
	D.D.No.	Date	Amount	Bank / Branch				
5.	Student Hall Ticket Number	Old	New					
6.	Particulars of the Course of Admission on transfer sought (Please put tick mark in the Box)	Course		Year	Medium			
		BA	B.Com.	B.Sc.	II	III	EM	TM
7.	Name and Address of the College where the candidate intends to seek admission on transfer							
8.	Details of Subjects studied in Degree Course at the Parent University							

**I Year**

*Please furnish the details in the table given below*

**II Year**

Subjects	Passed / Failed		Marks	Subjects	Passed/Failed	Marks
Foundation Course				Foundation Course		
Gen. English				Gen. English		
Second Language				Second Language		

**OPTIONAL (B.A., B.COM., BBA, B.SC)**

I)			I)		
II)			II)		
III)			III)		
IV)			IV)		
V)			V)		

8.	a) Name and the address of the College where last studied			
	b) Name of the University last studied			
	c) Course and Class			
	d) Year of Study (Academic year)			
	e) Date of leaving (enclose T.C.)			
	f) Genuineness Certificate from last studied University			
9.	Whether eligible for promotion to 3 <sup>rd</sup> /5 <sup>th</sup> Semester at the Parent University (enclose letter of authority)	Yes	No	
10.	Reasons for transfer (In case of transfer of Parent / Guardian, enclose a copy of certificate in proof of the same)			

**DECLARATION BY THE CANDIDATE**

I declare that the facts mentioned above are true to the best of my knowledge. I fully understand that my admission will stand cancelled in case any information furnished by me is found to be false. I am enclosing Xerox copies of:

1. Memorandum of Marks of Intermediate Examination or its equivalent.
2. Memorandum of Marks of I/II/ year of 3 YDC
3. A copy of the syllabus of II/IV Semester Degree course studied at the Parent University.
4. Migration Certificate from the Parent University
5. Genuineness Certificate from the Parent University
6. Transfer Certificate from the College where last studied.

Date .....

**SIGNATURE OF THE CANDIDATE**

**CERTIFICATE TO BE SIGNED BY THE PRINCIPAL OF THE COLLEGE WHERE ADMISSION IS SOUGHT**

I have **NO OBJECTION** to admit Mr./Ms .....S/o./D/o .....into III/V Semester .....course in our college on transfer from ..... (College/University) against the existing vacancies. This will not in any way exceed the approved ceiling strength viz. ( ) of the .....class of this College. There is a provision for teaching the following subjects opted by the Candidate

**OPTIONALS**

- |                      |           |
|----------------------|-----------|
| 1. Foundation Course | i) .....  |
| 2. Gen. English      | ii) ..... |
| 3. Second Language   | iii)..... |
|                      | iv).....  |
|                      | v).....   |

Date: .....

**Signature of the Principal of the College in which Admission is sought by with office seal (Affiliated to Satavahana University, T.S.)**

**NOTE: THE UNIVERSITY RESERVES THE RIGHT TO CANCEL THE ADMISSION OF THE CANDIDATE AT ANY STAGE AS AND WHEN IT IS DETECTED THAT THE ADMISSION ON TRANSFER IS AGAINST THE RULES.**

**RULES FOR TRANSFER OF STUDENTS INTO 3<sup>rd</sup> / 5<sup>th</sup> SEMESTER DEGREE COURSES FROM OTHER UNIVERSITIES**

1. TRANSFERS ARE NOT PREMISSIBLE IN THE 1<sup>ST</sup> YEAR OF THE DEGREE COURSE
2. Transfers into 3<sup>rd</sup> / 5<sup>th</sup> semester of B.A./B.Sc./B.Com/ BBA. Courses from other universities will be considered, subject to the following conditions.
  - a. The degree course which the candidate is pursuing at the parent University should have been recognized by the Satavahana University.
  - b. At least two third (2 1/3<sup>rd</sup>) of syllabus of the 1<sup>st</sup>/2<sup>nd</sup> year subjects by the candidate at the parent University should be equivalent with the syllabus
  - c. Candidates should have completely passed the 1<sup>st</sup> year (1<sup>st</sup> and 2<sup>nd</sup> Semester) and 2<sup>nd</sup> year (3<sup>rd</sup> and 4<sup>th</sup> Semester) examinations at the parent University OR they should be eligible for promotion to 3<sup>rd</sup> and 5<sup>th</sup> Semester degree courses as per the rules and regulations of Satavahana University.
  - d. Candidates shall be admitted on transfer at Satavahana University to same course/combination which they have studied in 1<sup>st</sup> year (1<sup>st</sup> and 2<sup>nd</sup> Semester) and 2<sup>nd</sup> year (3<sup>rd</sup> and 4<sup>th</sup> Semester) degree course at the parent University. Change of Group/Combination/Optional/Medium is not permissible.
  - e. Candidates may be granted exemption from appearing and passing in such of those papers which are found equivalent and which they have passed at the parent University, securing 36% pass marks prescribed by the Satavahana University. These papers will not be counted as backlog papers for purpose of promotion to next higher class.
  - f. Candidates are required to appear and pass the papers of 1<sup>st</sup> /2<sup>nd</sup> year (both Theory and / or Particles as the case may be) which they have not studied OR not passed OR secured less than 36% pass percentage prescribed at Satavahana University OR which are not found equivalent at Satavahana University. NO EXEMPTION WILL GRANTED IN SUCH PAPERS.
  - g. Candidates are required to submit a certified copy of the detailed syllabus of the course pursued by them at the parent University in order to establish equivalence of the subjects for considering exemption.
  - h. Once the candidates are granted admission on transfer into Satavahana University they will be treated as students of this University. They have to appear and pass in (a) papers in which they failed or (b) where the syllabus is not equivalent, from Satavahana University only and not from the parent University. Any examination appeared/ passed from the parent University after the transfer will not be considered as valid.
  - i. No principal shall admit candidates directly on transfer without the prior approval of the University.
  - j. In some cases, the candidates may be admitted on transfer provisionally, subject to production of Memo of Marks/ Syllabus. In such cases, the candidates are required to submit the same within one month to the Registrar (Academic). Satavahana University only and obtain confirmation orders.
  - k. In case where the candidates have not studied/ appeared the compulsory subjects Part-I in I/II year at the parent University, they are required to appear and pass the same at the immediate next examinations from Satavahana University.
  - l. Applications for admission on transfer shall not be considered unless they are accompanied with the following:
    - i) Xerox copies of Memorandum of marks of I/II year degree course of the Parent University.
    - ii) Demand Draft for Rs.1000/- for the students seeking admission on transfer from other Universities drawn in favour of **“REGISTRAR FUND, SATAVAHANA UNIVERSITY, KARIMNAGAR”** (Nationalized banks only)
    - iii) Certified copies of the syllabus of 1<sup>st</sup> /2<sup>nd</sup> year Degree course studied at Parent University.

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